



**HOCHSCHULE OSNABRÜCK**

UNIVERSITY OF APPLIED SCIENCES



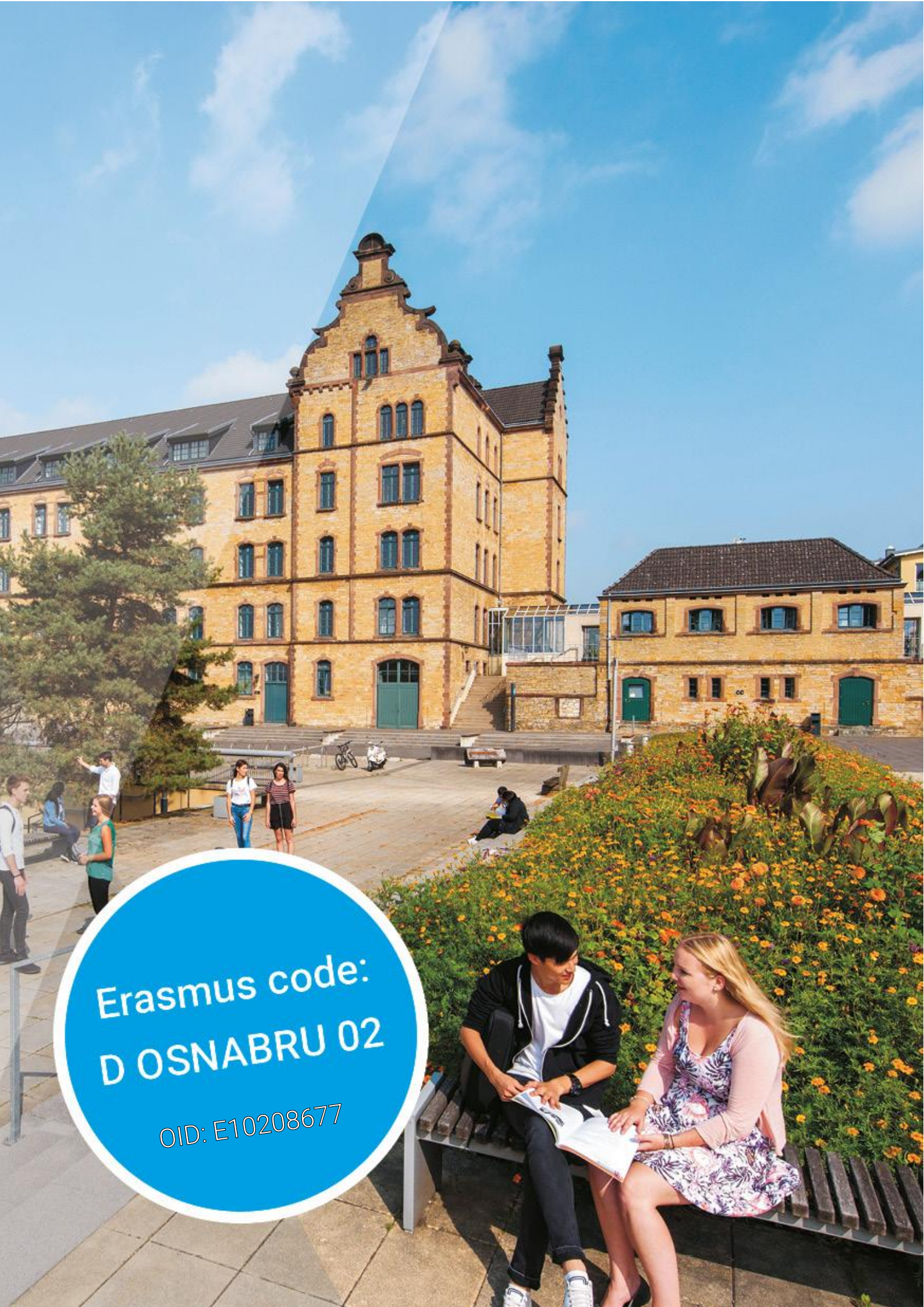
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## **FACT SHEET** FOR INTERNATIONAL STUDENTS

International Faculty Office (IFO)

**WiSo**

FACULTY OF BUSINESS MANAGEMENT AND SOCIAL SCIENCES



Erasmus code:  
D OSNABRU 02  
OID: E10208677





## APPLICATION AND NOMINATION

### Winter semester

Nomination 1 March to 30 April

Application 1 March to 15 May

### Summer semester

Nomination 1 September to 15 October

Application 1 September to 1 November

Application procedure and admission requirements:

[www.hs-osnabrueck.de/wiso-incoming-registration](http://www.hs-osnabrueck.de/wiso-incoming-registration)

## ACADEMIC INFORMATION

Course catalog

Visiting students may choose among a wide range of Bachelor, Master and foreign language courses – from different degree programs and study stages. This gives maximum flexibility in creating the individual schedule – geared to personal interests and needs: [www.hs-osnabrueck.de/wiso-incoming-course-catalog](http://www.hs-osnabrueck.de/wiso-incoming-course-catalog)

Our webpage also provides details on: workload, learning agreement, examinations, transcripts, grading system, internships.

Languages of instruction

German, English, foreign languages

Short-term summer and winter programs

International Language Schools German, International Summer University: [www.hs-osnabrueck.de/en/study/study-offerings/international/summer-and-winter-programs](http://www.hs-osnabrueck.de/en/study/study-offerings/international/summer-and-winter-programs)

# ACADEMIC CALENDAR

## Winter semester

Orientation	2 to 3 days in the week before the classes begin
Lectures	Mid-September to mid-January
Examinations	Mid-January to beginning of February
Semester break	February
Study abroad certificates	As of March (intermediate transcripts can be downloaded from the Intranet by students earlier)

## Summer semester

Orientation	1 to 3 days in the week before the classes begin
Lectures	March to mid-June
Examinations	Mid-June to beginning of July
Semester break	July to mid-September
Study abroad certificates	As of September (intermediate transcripts can be downloaded from the Intranet by students earlier)

Latest day of arrival: One day before the mandatory orientation program starts.

Calendars of upcoming intakes: [www.hs-osnabrueck.de/wiso-incoming-academic-calendars](http://www.hs-osnabrueck.de/wiso-incoming-academic-calendars)

## BUDDY PROGRAM – ORIENTATION DAYS

The university staff, tutors and in particular the buddies will help to clear all formalities and to settle in quickly at the university and in Osnabrück. Pre-sessional German language schools, orientation days and social events will enable to have a smooth transition and to get in touch with other international and local students.

Services for visiting students – buddy program, orientation days, social events: [www.hs-osnabrueck.de/en/university/faculties/wiso/international/incoming/services-for-visiting-students](http://www.hs-osnabrueck.de/en/university/faculties/wiso/international/incoming/services-for-visiting-students)



## MOBILITY COSTS

Monthly cost of living	Around 1,000 euros, cost breakdown: <a href="http://www.hs-osnabrueck.de/en/study/international/faq-for-international-visiting-students/">www.hs-osnabrueck.de/en/study/international/faq-for-international-visiting-students/</a>
Semester fee (no tuition)	About 300 euros must be paid every semester by exchange students, ca. 380 euros by freemover students. The fee includes various services and a public transportation ticket for the free use of buses and regional trains in Germany: <a href="http://www.hs-osnabrueck.de/en/study/international/faq-for-international-visiting-students/">www.hs-osnabrueck.de/en/study/international/faq-for-international-visiting-students/</a>
How to finance the mobility	<a href="http://www.hs-osnabrueck.de/wiso-incoming-financing">www.hs-osnabrueck.de/wiso-incoming-financing</a>

## HOUSING

Monthly rent for furnished rooms in student residences	300 to 565 euros (incl. water, electricity, heating, internet, use of common areas), not included: deposit and broadcasting fee  Private accommodation is expensive and hard to find. The rooms of our Housing Service are limited and fully booked quickly. Therefore, we strongly advise to apply right after having been admitted by the IFO: <a href="http://www.hs-osnabrueck.de/en/housing-service">www.hs-osnabrueck.de/en/housing-service</a>  Please do not come to Osnabrück without having booked any accommodation before.
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## INSURANCES

Health insurance	Mandatory, must be valid during the whole mobility period: <a href="http://www.hs-osnabrueck.de/en/study/international/faq-for-international-visiting-students/">www.hs-osnabrueck.de/en/study/international/faq-for-international-visiting-students/</a>
Accident, private liability, travel health insurance	Strongly recommended, more details in our handbook for international students: <a href="http://www.hs-osnabrueck.de/wiso-incoming-en">www.hs-osnabrueck.de/wiso-incoming-en</a>

## FURTHER MOBILITY ASPECTS

Visa, residence permit, leisure activities, etc.	<a href="http://www.hs-osnabrueck.de/en/study/international/for-international-visiting-students/visiting-students-all-you-need-to-know/">www.hs-osnabrueck.de/en/study/international/for-international-visiting-students/visiting-students-all-you-need-to-know/</a>
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## ESSENTIAL TO KNOW

Student ID cards and public transportation tickets will be released only after all required steps of the enrollment procedure have been taken – in particular: after the semester fee has been paid and the health insurance status has been documented as required.

## FURTHER UNIVERSITY CONTACTS



President

Professor Dr.-Ing. Alexander Schmeemann  
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### Center for International Mobility (CIM)

Center for International Mobility

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Head of Center for International Mobility

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Institutional ERASMUS+ Coordinator

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International Summer University (ISU)

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Housing Service

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International Language Schools German

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## Faculty of Business Management and Social Sciences (WiSo) – Deans

Dean	Professor Dr. Andrea Braun von Reinersdorff <a href="mailto:a.braun@hs-osnabrueck.de">a.braun@hs-osnabrueck.de</a> +49/541/969-3297
Academic Dean for International Affairs	Professor Dr. Holger Sutschet <a href="mailto:h.sutschet@hs-osnabrueck.de">h.sutschet@hs-osnabrueck.de</a> +49/541/969-3579

## Faculty of Business Management and Social Sciences (WiSo) – International Faculty Office

Director of International Faculty Office: Bilateral and Dual Degree Agreements, Coordinator International Guests and Block Weeks	Sabine Kohlsaat <a href="mailto:s.kohlsaat@hs-osnabrueck.de">s.kohlsaat@hs-osnabrueck.de</a> +49/541/969-7364
Incoming Student Coordinator: Welcome Management: Orientation Days, Buddy Program, Social Events Coordinator M.A. International Business and Management	Gita Lestari-Kötting <a href="mailto:g.lestari-koetting@hs-osnabrueck.de">g.lestari-koetting@hs-osnabrueck.de</a> +49/541/969-3569
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Outgoing Student Advisor: Non-European Countries + Spain, International Guests and Block Weeks	Heike Reichel <a href="mailto:h.reichel@hs-osnabrueck.de">h.reichel@hs-osnabrueck.de</a> +49/541/969-3009

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**Faculty of Business Management and Social Sciences**

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Germany

Faculty website for incoming students:  
[www.hs-osnabrueck.de/wiso-incoming-en](http://www.hs-osnabrueck.de/wiso-incoming-en)

