

Fact Sheet of Student Exchange Program



1. General Information

University name	Utsunomiya University
Nation	Japan
Official website	https://www.utsunomiya-u.ac.jp/en/index.php
Website for center for international exchange	https://www.facebook.com/CIEUtsunomiya
Postal address	350 Mine-machi, Utsunomiya-City, Tochigi, 321-8505 JAPAN
Division in charge	International Office for Center for International Exchange

2. Contact Information

Name	Role	Contact details
OGASAWARA Yoriko (Ms.)	Head	+81-28-649-8166/+81-28-649-8167 ryuugak1@a.utsunomiya-u.ac.jp
FUKUYAMA Haruka (Ms.) HAYASE Kimika (Ms.) NAKAMICHI Chiaki (Ms.)	Exchange program coordinator (Outbound & Inbound)	+81-28-649-8166/+81-28-649-8167 exchange@a.utsunomiya-u.ac.jp

3. Program Information

	Spring Semester 2026	Fall Semester 2026
Application Deadlines	October 17, 2025	TBD (Late May 2026)
Orientation Session	TBD (Late March 2026)	TBD (Late September 2026)
Class Start Date	TBD (Early April 2026)	TBD (Early October 2026)
Exam Period	TBD (Early August 2026)	TBD (Early February 2027)

4. How to Apply

Application procedure	We will send the application documents and guidelines to partner universities via email. Application materials must be submitted via email by partner universities, not by students.
Required documents	<p>- *Before submitting all documents please complete the questionnaire (Microsoft Forms). This questionnaire needs to be filled out by a person in charge, not by a student. For Spring 2026: https://forms.office.com/r/GU6jAvbrsD</p> <ul style="list-style-type: none"> - Application for Admission (fixed form) - ID Photo (JPEG format, 40mm x 30mm) - Recommendation letter from the President of home university - Academic transcript - Certificate of enrolment - Application for Certificate of Eligibility (fixed form) - Copy of passport - Affidavit of Sponsorship (fixed form) - Bank certificate of applicant's sponsor - Copy of JLPT result (desirable to submit if you have) - Copy of English language proficiency test (desirable to submit if you have) - Certificate of Health (fixed form) - Application for Residence - Appended form attached to Application for Residence

Language requirements	Applicants for the School of Engineering must be accepted by a supervisor in advance. Also discuss with the supervisor about whether you have the prerequisite proficiency to take Japanese language.
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5. Course Selection

Course catalog	https://www.utsunomiya-u.ac.jp/convenient/ *Written in Japanese.
Course restrictions	Some compulsory courses (First-year Seminar, ESL, Basic Information Processing, etc.) may not be available to exchange students. Exchange students must register for at least seven courses for one semester to meet the “student” visa requirements.
Japanese courses	We offer Japanese language courses divided into three levels (Beginner, Intermediate, and Advanced). - Intermediate Japanese Language Programs for Exchange Students The purpose of this program is to improve the level of Japanese language skills and to increase the knowledge of Japanese society and culture.

6. Insurance

Health Insurance	Exchange students must join the “National Health Insurance” at Utsunomiya city hall, after arriving in Utsunomiya. National Health Insurance covers 70% of medical and dental expenses. Always present your health insurance card at a medical service institution. -Estimated insurance fee: approximately 2,000 yen per month.
Personal Accident Insurance for students Pursuing Education and Research (PAS)	All the students at Utsunomiya University must purchase the insurance called “PAS/Gakkensai.” PAS covers injuries in the event of unexpected accidents during lectures, research activities, school events, and so forth. -The insurance fee is about 1,340 yen per year.
Inbound insurance	In addition to the two insurances above, all exchange students need to purchase D type of “Inbound insurance” which covers illness, injuries, rescue expenses, and compensatory expenses. -The insurance fee is about 11,000 to 15,000 yen depending on the period of study.

7. Visa Information

When applying for a student visa, exchange students need a “certificate of eligibility (CoE)” issued by an immigration bureau in Japan. We will apply for exchange students’ CoE and send it to their home university via e-mail once it’s available. It usually takes 1-2 month(s). For further information, please go to: http://www.mofa.go.jp/j_info/visit/visa/index.html [Expected schedule: For spring semester / For fall semester]

Announcement of Admission:	Early December / Mid-July
CoE application by Utsunomiya University:	As soon as we announce the admission
CoE arriving at Utsunomiya University:	Late February / Early September
Visa application at students' home country:	Early March / Mid-September

*The schedule is very tight. Please check the visa application information in advance and apply for a visa as soon as you receive your CoE.

8. Life in Utsunomiya

Accommodation	<p>Dormitory for international students ("International House")</p> <p>*Please note that it is built in 1989 and is considered an older facility.</p> <p>(Prices are as of August 2025 and are subject to change.)</p> <ul style="list-style-type: none"> - Dormitory type: off-campus accommodation - No meal plans - Room type: single room - Deposit (non-refundable): Stay for half a year: 15,950 yen Stay for 1 year: 31,900 yen - Monthly rent: 6,500 yen (not including utilities) - Electricity and water: 3,500 yen/month (After 200 kWh, an additional 3,500 yen is charged for every 100 kWh thereafter.) - (If you need) Beddings-rental charge: approximately 25,000 yen/6 months <p>*Please note that only bed frames are provided in the dormitory. If you do not use the bedding rental service, you will need to purchase a mattress at your own expense and arrange for its disposal when you leave.</p> <p>*As this is a shared living environment, all residents are expected to follow the dormitory rules.</p>
Living expenses	<p>It all depends on the student's lifestyle. The average monthly living expenses are as follows: *Applicable if residing at the dormitory</p> <ul style="list-style-type: none"> - Rent: 6,500 yen - Electricity and water: 3,500 yen - Gas: around 3,000 yen - Internet: around 3,000 -3,500 yen - Food: around 30,000 yen - Mobile phone: around 4,000 yen - National Health Insurance fee: around 2,000 yen per month
Local transportation	<p>Many students use their bicycles to move around Utsunomiya City.</p> <p>*Please note that the university does not offer rental bicycles.</p> <p>Bus fare (from JR Utsunomiya Station to UU): 220 yen</p> <p>Train fare (from Utsunomiya to Tokyo): 1,980 yen</p>

9. Other Information

Tutor system	All exchange students will have their buddy called “tutor,” who helps with assignments, teaches Japanese, and provides advice about campus life.
Bring Your Own Device	The Wi-Fi environment at campus is being improved to enhance academic efficiency. Please be sure to bring your own laptop!
Campus facilities	<ul style="list-style-type: none"> - University Library - Health Service Center - University Hall (Co-op store, cafeteria and so on) - Sports Facilities