

**Factsheet for Exchange Students  
and Partner Universities  
2025-2026**



**Utrecht University**

<b>Name of Institution</b>	<b>Utrecht University - Faculty of Humanities</b>	
<b>Erasmus ID code</b>	<b>NL UTRECHT01</b>	
<b>Staff</b>	<p><b>Head of International Office Humanities</b> Mr. Bart Weerdenburg</p> <p><b>Coordinator Incoming students</b> Ms. Pooi Ji Hang</p> <p><b>Coordinator Outgoing students</b> Ms. Monique Hanrath</p> <p><b>Support Officers</b> Ms. Iva Martínková Mr. Bryan Ardo Barbu</p>	
<b>Contact Details</b>	<p><b>E-mail:</b> <a href="mailto:internationaloffice.hum@uu.nl">internationaloffice.hum@uu.nl</a></p> <p><b>Phone:</b> +31 30 253 6046</p>	<p><b>Postal Address:</b> Utrecht University International Office Humanities Drift 10 3512 BS Utrecht The Netherlands</p>
<b>Websites</b>	<p>International Office Humanities: <a href="https://students.uu.nl/en/hum/international-office-humanities">https://students.uu.nl/en/hum/international-office-humanities</a> General information: <a href="http://www.uu.nl/exchange">www.uu.nl/exchange</a> Instagram: <a href="https://www.instagram.com/humanitiesuu/">https://www.instagram.com/humanitiesuu/</a></p>	
<b>Course offer for exchange students</b>	<a href="http://www.uu.nl/hum/coursesexchange">www.uu.nl/hum/coursesexchange</a>	
<b>Academic Calendar</b>	Semester 1:	Early September until end of January
	Semester 2:	Early February until end of June
	Orientation:	Usually in the week prior to the start of the semester. More information can be found on the website: <a href="https://www.uu.nl/en/education/welcome-to-utrecht/upon-arrival/orientation">https://www.uu.nl/en/education/welcome-to-utrecht/upon-arrival/orientation</a>
<b>Deadlines</b>	<p>1<sup>st</sup> Semester + Full Year: Nomination deadline: April 15 Application deadline: May 1</p>	<p>2<sup>nd</sup> Semester: Nomination deadline: September 15 Application deadline: October 1</p>

<p><b>Application procedure</b></p>	<p><b>Nomination</b> is done via an online form send by email to all partners.</p> <p>Accepted students will automatically receive an email with application instructions. <b>Course registration is</b> part of the application.</p> <p><u>NOTE:</u> <b>Master students</b> must be enrolled in a Master degree program and have completed one semester of MA level courses before their exchange. Master courses have strict entry requirements and are only accessible to students with sufficient (in-dept) academic background of the course subject, evident in the transcripts.</p>
<p><b>Visa procedure</b></p>	<p>A <b>Residence Permit</b> (VVR) and an <b>Entry Visa</b> (MVV) are required for all non-EU/EEA citizens staying in the Netherlands for longer than 3 months.</p> <p>Some students are exempted from applying for an Entry Visa (MVV).</p> <p>After official acceptance, students will be informed about necessary documents and procedures.</p>
<p><b>Language Requirements</b></p>	<p>Students who are not native in English will be asked to provide a Language Proficiency Form (provided by UU). At the time of the application, students must be able to prove the following levels according to CEFR:</p> <p><b>For Bachelor level: B2</b>  <b>For Master level: C1</b></p> <p>Students wishing to enroll in courses taught in Dutch, German, French, Spanish or Italian, will be asked to provide a Language Proficiency Form for that language as well (same levels as above).</p>
<p><b>Housing</b></p>	<p><a href="https://www.uu.nl/en/education/exchange-and-visiting-students/arriving-and-living/finding-accommodation">https://www.uu.nl/en/education/exchange-and-visiting-students/arriving-and-living/finding-accommodation</a></p> <p>The demand for student housing in Utrecht is extremely high and the market is difficult to navigate at times. It should be taken into consideration that Utrecht University will advise students to reassess their plans for exchange if no housing is secured before arrival.</p>
<p><b>Transcript of records</b></p>	<p><b>Incoming:</b> The transcript is issued exclusively in digital format by email, with digital stamp and signature by the issuing body validating its authenticity. No hard copies are sent by postal mail. We aim to send the transcripts within six weeks after the semester ended (March for semester 1, August for semester 2 and Full Year).</p> <p><b>Outgoing:</b> Please send transcripts directly to <a href="mailto:internationaloffice.hum@uu.nl">internationaloffice.hum@uu.nl</a></p>