

CHUBU UNIVERSITY
CENTER FOR INTERNATIONAL AFFAIRS
INFORMATION SHEET FOR EXCHANGE PARTNER INSTITUTIONS

Updated: 20/Feb./2025

Name of Institution	Chubu University
Website	<p>Japanese: https://www.chubu.ac.jp/academics/ Program Website: https://www.chubu.ac.jp/english/student-life/japanese-program/ English: https://www3.chubu.ac.jp/main/english Facebook: https://www.facebook.com/chubuuniversitycia/ Instagram: https://www.instagram.com/chubuuniversitycia/</p>
Contact Information	<p>Vice President for Global and Community Affairs Prof. Mitsuru Sano <Center for International Affairs> Director Prof. Tadashi Shiozawa Deputy Directors Prof. Koichi Hasegawa, Prof. Zhao Wei OPELT Director Kevin Jambor Japanese Program Coordinators Prof. Ayaka Muto Mayumi Noguchi (Research Associate) <Department of Global and Community Affairs> General Manager Kiyooki Suzuki Deputy General Manager Ryota Deguchi <Division of International Affairs> Manager Hiroshi Tsutsui Associate Manager Takeshi Okajima Coordinators Amy Oya, Eri Kojima, Yuko Kurumizawa, Yu Miyauchi, Na Liu, Michiko Matsubara, Yasuko Sakumoto Address: Chubu University Center for International Affairs 1200 Matsumoto-cho Kasugai-shi, Aichi-ken 487-8501, Japan Telephone: +81-568-51-4694 FAX: +81-568-51-1172 Email: chubu-global@fsc.chubu.ac.jp</p>
Application Deadlines	<p>Fall Semester: March 31 Spring Semester: September 30 Summer Program: January 31 (Subject to change) ※Deadline for receiving all application documents. Exchange partners should also send a list of the names and duration of stay for all student exchange nominees via email.</p>

Application Documents	<p>Applications should be submitted online.</p> <p>https://www.chubu.ac.jp/english/international-exchange/application-for-exchange-program/</p>
Notice of Acceptance	<p>Admissions decisions will be announced informally (by email) as follows:</p> <p>Fall Semester: End of May</p> <p>Spring Semester: End of December</p> <p>Summer Program: Middle of March</p> <p>Official acceptance letters will be sent along with the Certificates of Eligibility, Program Invoices and Admission Packets approximately one month before the start of the program.</p>
Expected Date of Arrival (tentative)	<p>2025 Spring Semester: March 23</p> <p>2025 Fall Semester: September 8</p> <p>2025 Summer Program: May 27</p>
Orientation and Placement Test (tentative)	<p>2025 Spring Semester: March 24 – April 4</p> <p>2025 Fall Semester: September 8 – 18</p> <p>2025 Summer Program: May 28 – June 3</p>
Academic Calendar (tentative)	<p>2025 Spring Semester: April 7 – July 29</p> <p>2025 Fall Semester: September 19 – January 26, 2026</p> <p>2025 Summer Program: June 4 – July 29</p>
Study Programs Available	<p>1. Japanese Language and Culture Program (must have completed at least one semester of Japanese language study at home institution or the equivalent.)</p> <p>a. Semester program (Spring or/and Fall)</p> <p>b. Summer program (May–July)</p> <p>Those who take “Studies in Japanese Culture” class will be charged 30,000 JPY additionally for their excursions and materials.</p> <p>2. Undergraduate Study Program (must have the equivalent of Level N2 of the Japanese Language Proficiency Test)</p> <p>3. Graduate Study Program (must have the minimum Japanese and/or English proficiency required by the department of admission)</p>
Accommodation and Meals	<p>Accommodation is arranged in on-campus dormitories. Students are placed in single or double-occupancy rooms. Bed linens, blankets and pillows are provided. Wi-Fi is available in a dorm and hotspot on-campus.</p> <p>There is no dormitory meal plan, and so students must cook for themselves. Dormitories are equipped with full kitchen facilities.</p> <p>Estimate (subject to change) of dorm fees: 200,000 yen/semester, or 120,000 yen for the summer program.</p>
Medical Insurance	<p>All students who stay more than three months must enroll in the following (no waiver option):</p> <p>1. Japan National Health Insurance Program (approx. 2,000 yen/month, paid after arriving in Japan)</p> <p>2. Emergency Insurance (approx. 5,000 yen/semester or 10,000 yen/year)</p> <p>3. Accident Insurance (approx. 1,000 yen/year) *</p>

	<p>All students who stay less than three months must enroll in the following (no waiver option):</p> <ol style="list-style-type: none"> 1. Emergency Insurance (approx. 23,000 yen/quarter) * 2. Accident Insurance (approx. 1,000 yen/year) * <p>Fees are included in the overall program fee.</p> <p>**All details of coverage are included with the acceptance packet.</p>
<p>Payment of Program Fees</p>	<p>Each student's invoice for program fees will be sent to the home institution. If possible, we would like the university to make payment on behalf of the students, although students may make payment individually if they prefer. Payment should be made by bank transfer (details are included with the invoice), and all transaction fees for the bank transfer (domestic and international) must be paid by the remitter. The deadline for payment is indicated on the invoice.</p>
<p>Emergency Contact</p>	<p>Hiroshi Tsutsui, Manager, Center for International Affairs</p> <p>Telephone: +81-568-51-4694</p> <p>FAX: +81-568-51-1172</p> <p>Email: chubu-global@fsc.chubu.ac.jp</p>