**2023 Northeastern University CSC Master Program Application Guide for Indonesian Students**

**I. Program Introduction**

Based on the tripartite cooperation with the Coordinating Ministry of Maritime Affairs and Investment of Indonesia (CMMAI) and Zhejiang Huayou Cobalt Co., Ltd of China (ZHC), Northeastern University of China (NEU) offers master program in metallurgy for Indonesian students with bachelor's degree to study in China.

The duration of postgraduate study in metallurgy is 3 years (including internship in enterprise). Students who complete all the program requirements will receive master's degree certificate and diploma from Northeastern University of China.

In 2023, the program plans to enroll 20 scholarship students.

**II. University Introduction**

Northeastern University was founded on April 26, 1923. Situated in Shenyang, the central city of the Northeastern China, NEU also has a campus in Qinhuangdao City, Hebei Province. NEU has 4490 faculty members, among whom 2857 are full-time teachers. NEU has a total enrollment of more than 49,000 students, 5 academicians of Chinese Academy of Sciences and Chinese Academy of Engineering, and 4 foreign academicians.

NEU is a key university directly under the Ministry of Education, the country's "211 Project" and "985 Project" key university. In September 2017, it became one of the first batch of 42 first-class universities in China. NEU has formed a multi-disciplinary system which covers philosophy, economics, law, pedagogy, literature, science, engineering, management, art and other disciplines. NEU has 104 undergraduate programs, including 15 state-level specialty programs and 27 state-level first-class undergraduate programs. NEU’S ENGINEERING is among world top 1‰ according to Essential Science Indicators and ranks 301-400 in Academic Ranking of World Universities (2020/2021).

Opening up to the world, NEU has established long-term academic cooperation with 249 universities and institutions in 37 countries and regions. NEU has established 5 National Innovation Centers, 1 international joint laboratory, 3 Sino-foreign cooperative educational projects, 1 Sino-foreign cooperative educational institution, and the world's first Confucius Institute for Science and Technology in Belarus. There are over 1000 international students from about 100 countries and regions coming to NEU to study every year.

NEU website：<http://english.neu.edu.cn/>

**Ⅲ. Application Qualifications**

1**.** Indonesian citizen in good health.

2. Over 20 years old and below 35 years old.

3. Bachelor’s degree certificate

4. Foreign language proficiency: English test result such as TOFEL/IELTS or certificate of HSK4 or above.

5. Major of bachelor’s degree: metallurgy, chemistry, mineral processing, mechanical, electrical, geological engineering or other natural science majors.

**Ⅳ. Scholarship Information**

Scholarship of the program covers tuition, double room in school dormitory, insurance and monthly stipend of 3000 Yuan. The duration of scholarship is 3 years (The stipend and accommodation during enterprise internship is offered by ZHC). The duration is unextendible.

Students do not need to pay tuition by themselves and cannot claim the money. We will provide free double room at school International Students Dormitory. We will buy the insurance for students, so that they do not need to pay by themselves. Detail for the insurance can be found at: <http://www.lhgj.net/article/listDetails-2.html> or <http://lxbx.net/home>.

**V. Application Period**

Application period: January 1–30, 2023

**VI. Application Procedure**

**1. Application at NEU website**

The NEU online application portal is

<http://studyinneu.neu.edu.cn>

<http://neu.17gz.org>

The above links are the same. Please register with your email address and complete the application by following instructions on the website. One email address can be used to create one account. If you do not have a passport, please get one as soon as possible. You cannot apply without passport.

**2. Application at CSC website according to school notification if you pass the interview**

The CSC online application website is <http://www.campuschina.org> or

[http:/studyinchina.csc.edu.cn](http://studyinchina.csc.edu.cn/). The above links are the same.

You must choose Program Category **Type B**. The agency number of our university is **10145**. Please note that you may only submit one Type B application at CSC portal this year.

Please follow your email, and our communication with Gmail is not stable. It is recommended to use other email service for application.

It turns very difficult for sending hard copies by post due to the COVID-19 pandemic. So we do not require the hard copy at the application stage.  **Please DO NOT send any hardcopy**.

After the online application, if your application has been approved, you must provide the original graduation certificate and transcript for verification. Only after passing the verification, you may register. If you fail to pass the verification, you must buy the ticket to leave China paid by yourself before your visa expires.

3. Required Documents

|  |  |  |  |
| --- | --- | --- | --- |
| NEU portal | CSC portal | Mandatory or not | Note |
| - | ID Photo | Yes | - |
| Graduation Certificate of Previous Stage | Certificates of Highest Education (Notarized Copy) | Yes | If you have already graduated, please provide undergraduate diploma and the bachelor degree if you have not graduated, please provide pre-graduation certificate issued by your university. |
| Transcript of Previous Stage | Transcripts of Highest Education (Notarized Copy) | Yes | Please provide all transcripts of your undergraduate studies |
| Study Plan | Study Plan | Yes | No less than 1000 words in Chinese or English. Please elaborate on the major or research orientation you plan to study in our university. |
| Two References | Reference Ⅰ | Yes | Two reference letters (recommendations) from professor or associate professor in Chinese or English. The key content should include your study objectives in China, as well as your comprehensive ability, future development evaluation and so on. They should be generally issued by professors or associate professors at the university or college you graduated from. |
| Reference Ⅱ | Yes |
| Passport Home Page | Passport Home Page | Yes | The passport should be valid no earlier than the date of admission. |
| Blank Visa Page of Passport | - | Yes | A blank page in the middle of a passport without any visa or stamp, not the first or last page. |
| Physical Examination Record for Foreigner | Physical Examination Record for Foreigner | Yes | Please strictly follow the requirements of the attached *Physical Examination Record for Foreigner*. Please complete the examination in Chinese or English. The blood test report from the physical examination should also be uploaded. The validity of the medical examination record should comply with the regulations of the application guide. |
| - | Papers or Articles Published or to be Published | No | If you have published papers, please upload them to this column. This column is not mandatory. |
| - | Example of Art | No | If you apply for the major of fine art, you need to upload your works in this column. Applications for other majors are not required. |
| Other Documents | Other Supporting Documents | No | Any other materials you want to upload for the application. |
| Language Proficiency Certificate | Chinese Language Proficiency Certificate  | No | If you apply for the major in Chinese medium, please provide the transcript of HSK-4 or higher. If you apply for the major in English medium, it is not mandatory. |
| English Language Proficiency Certificate  | No | If you apply for the major in English medium and your mother tongue or official language is not English, please provide the transcript of IELTS, TOFEL or other English proficiency certificate. If you apply for the major in Chinese medium, it is not mandatory. |
| - | Pre-admission Letter  | No | Do not upload the pre-admission letter on the CSC website during the application phase. After the scholarship review of the university, if you pass the academic review and we plan to recommend you to CSC, we will provide you with the pre-admission letter at that time. |
| Non-Criminal Record Report  | Non-Criminal Record Report  | Yes | Please apply for the *Non-Criminal Record Report* at the local authorities. If you cannot apply for it, please download and fill in the "*NO CRIMINAL RECORD COMMITMENT* as the guide in FAQ section. |

**VII. Commonly used forms for download**

1. Physical Examination Record for Foreigner

<https://a.17gz.org/files/110145/FPEF.pdf>

1. NO CRIMINAL RECORD COMMITMENT (Please apply for the ”Non-Criminal Record Report“ at the local authorities. If you cannot apply for it, please download and fill in the "NO CRIMINAL RECORD COMMITMENT".)

<https://a.17gz.org/files/110145/NCRC.docx>

**ⅤIII. Contact Information**

School of International Education, Northeastern University

Address: No. 3-11 Wenhua Road, Heping District, Shenyang, China 110819

Email：lxsh@mail.neu.edu.cn

**IX. Q&A**

Q1: Do I need to pay application fee to NEU if I apply for scholarship?

A1: No.

Q2: If I don’t have passport, how to fill in passport information?

A2: You cannot apply without a passport. Please apply for your passport as soon as possible.

Q3: May I fill in the application by hand rather than the online application?

A3: No. You must finish the online application, then submit, and generate the application.

Q4: Besides online application, do I need to submit the hard copy?

A4: No. After the online application for this year's scholarship, if your application has been approved, you must provide the original graduation certificate and transcript for verification. Only after passing the verification, you may register. If you fail to pass the verification, you must buy the ticket to leave China paid by yourself before your visa expires.

Q5: I want to apply for master of Northeastern University. Do I need an “Acceptance Form of International Student by NEU Supervisor (Acceptance Letter from Supervisor) 2023” signed by any NEU supervisor?

A5: No. This form is only for PhD programs and not for master.

Q6: When can I have the result?

A6: Please check the status of the application system. We will update the status in the system and send email to you.

Q7: If I have not graduated yet, what should I do?

A7: please get an “expected graduation certificate” from your current education institute and upload it at the “Graduation Certificate of Previous Stage” section.

Q8: If I am unable to get non-criminal record, what should I do?

A8: please download NO CRIMINAL RECORD COMMITMENT and fill it in then upload.

Download link: [https://a.17gz.org/files/110145/NCRC.docx](http://www.sie.neu.edu.cn/_upload/article/files/75/3b/1b5591074e0e9e42b61478d6a276/1b0b0f97-79e0-455e-8aa4-9c0a9ea40141.doc)

Q9: How should I prepare the references?

A9: You need two references issued by professor or associate professor in either Chinese or English. The content in the references should include the study objectives and requirements in China, as well as your comprehensive ability and future development evaluation. The references should be issued by the professor or associate professor in the university you graduated usually.

Q10: What kind of Physical Examination Record I should prepare?

A10: You should provide Physical Examination Record for Foreigner (can be downloaded at <https://a.17gz.org/files/110145/FPEF.pdf> )Please strictly follow the requirements of the attached Physical Examination Record for Foreigner. Please complete the examination in Chinese or English. The record after October 2022 is valid, and the blood test report from the physical examination should also be uploaded.