

Kansai University of International Studies

List of Documents for Submission

EXCHANGE STUDENT

Academic year 2023 Spring

*Please send the following documents(scanned copy of ①③④ and ② in Excel file) by e-mail **by no later than Friday, October 14, 2022.**

① KUISs EXCHANGE STUDENT APPLICATION FORM Form no.1

② APPLICATION FOR CERTIFICATE OF ELIGIBILITY Form no.2

※Please read the sample carefully before filling out the form.

③ Official Academic Transcript in English or Japanese (If not using Grade Point Average(GPA), please attach a scale sheet.)

④ Letter of recommendation

E-mail Address: iec@kuins.ac.jp

*Following is a list of the necessary documents to complete your application to KUISs. Please post them to KUISs by EMS.

Deadline : Friday, October 21, 2022

Postal Address: Center for Global Education

Kansai University of International Studies

1-3-23 Shioe Amagasaki, Hyogo, 661-0976 JAPAN

☐ KUISs EXCHANGE STUDENT APPLICATION FORM Form no.1

☐ APPLICATION FOR CERTIFICATE OF ELIGIBILITY Form no.2

☐ A government document to prove the relationship between the student and the sponsor/supporter specified in Form no.2

☐ Certificate of income of a sponsor

☐ Copy of passport

☐ 6 Passport-sized photos(W30mm×H40mm) (name and home university on the back)

☐ CERTIFICATE OF HEALTH Form no.3

☐ Proof of Japanese proficiency (If any)

☐ Official Academic Transcript in English or Japanese (If not using Grade Point Average(GPA), please attach a scale sheet)

☐ A document that certifies that the applicant is a recipient of a scholarship from his/her own country (if applicable)

☐ Letter of recommendation

Contact Address

Center for Global Education, Kansai University of International Studies

1-3-23 Shioe Amagasaki, Hyogo, 661-0976 JAPAN

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