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| emblem | 외국인 교환학생 숙소 신청서 **Housing Application for Exchange Students** | | | |
| **기간**  **Period** | **Academic Year:** | | **One Semester  One Academic Year** | |
| **숙소 종류**  **Accommodation Type** | **Student Dormitory**  **Off campus Housing  No assistance Needed**  **※ Select only one option which corresponds to what you chose in the online application.**  **※ If you want 2 or 3 room flats, please check “No assistance Needed”, you should find your own housing.**  **※ For the rules and regulations of the dorm, please check the next page.** | | | |
| **성 명**  **Name** |  | | | |
| **생년월일**  **Date of Birth** | (dd/mm/yyyy) | | (dd/mm/yyyy) | **M  F** |
| **국가**  **Home Country** |  | | **원소속대학**  **Home University** |  |
| **소속**  **Affiliation** | **학과**  **Department** |  | **전공**  **Major** |  |
| **전화번호**  **Cell Phone** |  | | **이메일**  **E-mail** |  |
| **본인은 인하대학교 교환학생으로서 위 기간 동안 숙소 입주를 신청합니다. 부득이한 사정으로 입주하지 못할 경우 국제교류팀에 즉시 알려야 하며, 늦은 취소 또는 규정위반으로 인하여 금전적 손실 또는 벌칙이 발생할 수 있다는 것을 충분히 인지하고, 생활관 입사시 생활관의 제 규정 및 일정을 준수할 것을 약속합니다. 또한 방학기간 동안의 생활관 이용 및 보증금 반환 신청은 아래 이용지침을 숙지하여 신청 및 이용하도록 하겠습니다.**  **I apply for housing as an exchange student at Inha University. I hereby promise to abide by all the rules and schedule of the university. I also fully understand that I am obliged to inform the International Center immediately if I should cancel my housing application for a certain reason, and a late cancelation or violation of the dormitory regulations may result in financial costs or penalties. I will also follow the instructions below when I apply for the housing during the summer/winter holidays and claim my deposit.**  Date : / / Applicant’s Name : (Signature)  (dd) (mm) (yyyy) | | | | |
| **※ 숙소 취소 페널티**  - 1학기 교환학생의 경우 12월 이후, 2학기 교환학생은 6월 이후 생활관 또는 외부 숙소 신청을 취소할 경우 취소 페널티 100,000원을 납부해야 함.  **※ 방학중 생활관 거주 신청 안내**  - 방학중 생활관에 거주하기를 희망하는 학생은 소정의 기간동안 생활관 행정실을 직접 방문하여 신청  - 생활관 행정실에 『단기체류 신청서를 제출하고 안내 받은 계좌로 생활관비 이체  **※ 보증금 반환 신청 안내**  - 모든 학생들은 이미 납부한 보증금을 퇴실 시 반환 받을 수 있습니다.  - 매 학기 퇴실 1~2주전 생활관 행정실을 방문하여 퇴실 신청서 작성 및 보증금 수령  **※ Late Cancellation Penalty**  - Cancelling the housing application after December or June (for Students applying for the first or second semester respectively), will cost you a penalty (KRW 100,000).  **※ How to Apply for the Dormitory during Summer/Winter Holidays**  - Visit the dormitory office on the 1st floor of the dormitory building to apply during the designated application period.  - Submit the application form to the dormitory office and make a payment (wire transfer).  **※ Deposit Refund**  - Every student is eligible for the deposit refund when checking out from the dormitory every semester.  - Inform the dormitory office of your check out date at least 1~2 weeks before and claim your Deposit | | | | |

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| **University Dormitory Rules and Regulations**   * **No Smoking** * **Drinking Alcohol inside the dormitory building is strictly prohibited.** * **Rooms are strictly segregated according to gender: male students are NOT allowed to enter female rooms and vice versa.** * **Students are NOT allowed to bring guests into the dormitory without giving a notice in advance to the dormitory office.** * **The dormitory is closed at 12:00 midnight. Nobody can enter or exit the dormitory after 12:30 (It opens at 5:00AM)**   **※ Breaking the rules stated above will cost you immediate expulsion of the dormitory.**  **University Dormitory Information**   * **Each student shares a room with three other students.** * **Students can use the dormitory facilities such as reading rooms, gym, PC rooms etc.** * **Breakfast and dinner during weekdays are offered for free.** * **Shower rooms and toilets are all shared by students on the same floor (There is no wall or divider in the shower room)** * **No halal food (Most Korean dishes contain meat such as pork, chicken, and beef).** * **No use of water inside the toilet for Muslim students**   **Off Campus Housing Information**   * **Off campus rooms will be reserved and arranged by the Int’l Students Service Team.** * **Off campus rooms are NOT identical in terms of their room size, facilities, and prices etc.** * **Students are NOT required to abide by the rules of the university dormitory.** |