



**Exchange Data SHEET**  
(updated April 21, 2020)

INSTITUTIONAL INFORMATION

Institution	Leipzig University
General Website	<a href="http://www.uni-leipzig.de">www.uni-leipzig.de</a>
International Centre - <b>Address</b>	Leipzig University - International Centre Goethestr. 6 04109 Leipzig, Germany
International Centre - <b>Director</b>	Dr. Svend Poller phone: +49 341 97 32020 email: <a href="mailto:aaa@uni-leipzig.de">aaa@uni-leipzig.de</a>
International Centre – <b>Exchange Coordinator – (Application and Admission)</b>	Jane Moros phone: + 49 341 97 32032 (after May 31, 2020) email: <a href="mailto:jane.moros@zv.uni-leipzig.de">jane.moros@zv.uni-leipzig.de</a>
International Centre <b>Erasmus+ KA107 Project Coordinator (Erasmus+ Documents and scholarships)</b>	Amélie Veronika Kaiser phone: + 49 341 97 32040 (after May 31, 2020) e-mail: <a href="mailto:erasmus-international@zv.uni-leipzig.de">erasmus-international@zv.uni-leipzig.de</a>
<b>Home Office</b>	All personal consultation office hours are suspended until further notice (approximately till May 31, 2020). The International Centre is offering advice and support via e-mail. Further Information of the International Office is available here: <a href="https://www.uni-leipzig.de/en/international/contact-and-advice/">https://www.uni-leipzig.de/en/international/contact-and-advice/</a> Exchange coordinators are welcome to arrange meetings via Skype Business (Jane Moros)

DATES AND DEADLINES

Academic Calendar	<b>Winter Semester: 01 October – 31 March</b> (classes and exams end in February, semester break in March) <b>Summer Semester: 01 April – 30 September</b> (classes and exams end mid of July, semester break until Sep 30)
Academic Calendar for current Semester	<a href="https://www.uni-leipzig.de/en/studying/current-students/academic-calendar/">https://www.uni-leipzig.de/en/studying/current-students/academic-calendar/</a>
<b>Nomination and Application Deadlines for nominated Exchange Students:</b>	
For Winter Semester	Nomination: June 15 / Application: June 30
For Summer Semester	Nomination: December 1 / Application: December 15
<b>Transferring exchange periods to the next academic year</b>	
<b>Information</b>	Leipzig University is accepting students up to the number previously agreed or set in the bilateral agreement or Erasmus+ KA 107 agreement. However, exceeding these numbers is likely during the academic year 2020/21 in order to offer additional compensation for students who had to put a hold to their plans for the summer term 2020. Their applications can be transferred to winter term 2020/21. Please contact us in advance that we can get the necessary approval by departments in question.



### INFORMATION FOR INCOMING EXCHANGE STUDENTS

How to become an Exchange Student	<a href="https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/">https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/</a> Online application, upload of the following documents: <ol style="list-style-type: none"> <li>1. Letter of nomination from your home university</li> <li>2. Transcript of Records</li> <li>3. Study plan for your time as an exchange student in Leipzig. Please note at which faculty you would like to take which courses. To help prepare your provisional study plan, please find out about <a href="#">which courses are available</a>.</li> <li>4. <a href="#">Language certificate</a> for the required language of instruction</li> <li>5. Photo</li> </ol>
Course Catalogues	<a href="https://almaweb.uni-leipzig.de/vvz">https://almaweb.uni-leipzig.de/vvz</a>
German Language Acquisition Courses	<a href="https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/">https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/</a> -> Learning German  The <b>Preparatory German Language and Orientation Course</b> starts three weeks prior to the semester. Minimum level of B1 CEFR (language of instruction is German) Costs (subject to change): 150,- EUR
Required Language Skills	German: B1 (CEFR) required, B2 (CEFR) recommended for German taught programs English: B2 (CEFR) for English taught programs
Information during the exchange stay	<a href="https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/during-your-stay/">https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/during-your-stay/</a>
Transcript of Records Procedure:	<b>Courses of exchange students are NOT registered in the central courses system.</b>  Students are responsible to report all their courses and grades based on the certificates they get for their attended courses to the <b>departmental/ subject coordinators</b> . The transcript will be issued on the basis of these certificates. The contact to the departmental/subject coordinators will be sent after admission.

### LOCAL GRADING SYSTEM

Local Grade	Grade Definition	Definition der Note
1.0 – 1.5	Very good	Sehr gut
1.6 – 2.5	Good	Gut
2.6 – 3.5	Satisfactory	Befriedigend
3.6 – 4.0	Sufficient	Ausreichend
4.0 < ...	Failed	Unzureichend

### ACADEMIC SYSTEM

<b>Bachelor Degree</b>	
Years of study (full time course load):	3 years (6 semesters)
Minimum credits per semester:	30 credits (exchange students follow the requirements of their home University)
<b>Master Degree</b>	
Years of study (full time course load):	2 years (4 semesters)
Regular credits per semester:	30 credits (exchange students follow the requirements of their home University)
<b>Work Load and credits according to the European Credit Transfer System/ ECTS</b>	
1 ECTS-credit	equals 25-30 study hours (including self-study & contact hours)



Semester	
Weeks per semester	26 to 27 weeks total number
Regular teaching schedule	17 weeks of regular teaching schedule
Examination period	2 – 3 weeks
Self-study period/ lecture-free time	6 – 7 weeks

#### HEALTH INSURANCE, VISA and HOUSING

Health and Insurance	<a href="https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/">https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/</a> -> Health Insurance
Visa	<a href="https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/">https://www.uni-leipzig.de/en/international/exchange-students-at-leipzig-university/before-you-arrive/</a> -> Visa
Housing	Housing is not guaranteed, but a wide range of reasonably-priced apartments and rooms can be found in Leipzig.
Student Accommodation	Studentenwerk Leipzig rents fully-furnished rooms to students of Leipzig University. Please, check their website for detailed information on rents and application procedures, etc.: <a href="http://www.studentenwerk-leipzig.de/en/housing">http://www.studentenwerk-leipzig.de/en/housing</a> Additionally, the International Centre provides a service to find rooms in student-shared apartments. <a href="http://www.zv.uni-leipzig.de/en/study/international-study/incoming-exchange-students.html">http://www.zv.uni-leipzig.de/en/study/international-study/incoming-exchange-students.html</a> -> Living in Leipzig

#### COSTS

Social Semester Fee (Student ID and semester ticket for public transport)	Social Semester Fee (due each semester): 235,00,- EUR (may vary) including Student ID "UniCard" fee <a href="http://www.zv.uni-leipzig.de/en/study/international-study/incoming-exchange-students.html">http://www.zv.uni-leipzig.de/en/study/international-study/incoming-exchange-students.html</a> -> Semester Fee
Cost of Living	About 760,- EUR per month <b>These figures are only estimated amounts and may vary from student to student!</b> Rent for apartment/room per month: around 200 EUR - 400 EUR Health insurance per month: around 110 EUR Study materials: around 50 EUR Food, clothing, miscellaneous requirements per month: around 250 EUR

#### MOBILITY FOR EVERYBODY

Information for people with disabilities	Please, visit the link below for further information and feel free to contact us. <a href="https://www.uni-leipzig.de/en/studying/guidance-and-services/studying-in-special-circumstances/studying-with-disabilities/">https://www.uni-leipzig.de/en/studying/guidance-and-services/studying-in-special-circumstances/studying-with-disabilities/</a>
Information for parents	To gain further information on child care services, please visit: <a href="http://www.gleichstellung.uni-leipzig.de/familienservice/kinderbetreuung/">http://www.gleichstellung.uni-leipzig.de/familienservice/kinderbetreuung/</a> <a href="http://www.gleichstellung.uni-leipzig.de/familienservice/familie/">http://www.gleichstellung.uni-leipzig.de/familienservice/familie/</a> (English Website will be provided soon.)  The website offers a wide range of information on different options of care. Make sure to check for benefits that are made available to you as studying parent!

If any specific information is needed feel free to contact the responsible person.