

Sample

COLABS Program

- Consent of Acceptance Request Form -

本内諾申請フォームは、東北大学短期共同研究留学生受入プログラム(以下 [COLABS](#))申請者用事前内諾申請書です。

COLABS へ申請する学生は、高い専門性を有するため、学生自身の研究分野が指導希望教員の研究分野と合致するか、受入れの可能性について事前に確認する必要があります。このため、希望する指導教員からの事前内諾取得を出願要件の一つとすることといたしました。(2019年10月募集開始(2020年春学期受入)分より運用開始)

これにより、研究分野の相違回避・学期開始後の円滑な研究活動遂行を可能にし、更には本プログラムを通じた共同研究交流および学生交流の充実化が図られ、国際共同教育体制の更なる深化につながることも期待されます。

については、本申請書類を受け取られた先生方におかれましては、「[COLABS プログラム事前内諾申請 \(教職員専用サイト\)](#)」をご参照のうえ、内諾申請可否のご検討ご対応をお願いいたします。

また、回答にあたってのメールテンプレートも用意しておりますので、同専用サイトより適宜ご活用ください。

ご不明な点がある際は、東北大学留学生課留学生交流係担当者宛てご連絡ください。

COLABS プログラム担当

東北大学教育・学生支援部 留学生課留学生交流係

TEL: 022-795-3775 (川内 92-3775) *8:30-17:15

studyab@grp.tohoku.ac.jp

<https://www.insc.tohoku.ac.jp/english/exchange/>

💡 all the 3 pages necessary when sending 💡

Applicant Information

*TU (Tohoku University)

Name (FIRST MIDDLE FAMILY)	<i>*Name must be written in CAPITAL LETTERS as shown on your passport</i>		
KATIE SMITH			
Email	sample@abc.univ.edu		
Date of Birth (yyyy/mm/dd)	1994/1/1		
English Score (TOEFL iBT 79 or more)	TOEFL iBT 81		
JASSO GPA (Full Score 3.0)	2.8		
Desired Graduate School at TU	Graduate School of Information Sciences		
Prospective TU Academic Advisor	Hanako NAKAUCHI	Title	Professor
Research Topic	Exploring interaction techniques using XXX in Virtual Reality		
Research Keywords	Human-Computer Interaction, Interactive Systems, Interactive Content Design		
Desired Term of Participation	(start: yyyy/mm)	2020/4	(finish: yyyy/mm) 2021/3
Expected school year when participating in COLABS at TU	Master 2nd		
Academic Transcripts	<i>(Attach your official undergraduate and graduate transcripts to this form with an English explanation of the grading scale.)</i>		

Academic Background

- Graduate - (future institute if currently in final year of undergraduate study)

Home University	ABC University	Country	Abc
Department	Graduate School of Information Sciences, Department of Computer Science		
Major	Applied Computer Science		
Current Year	Master 1st		
Date of Admission	(yyyy/mm/dd)	2018/10/1	
Expected Graduation Date	(yyyy/mm/dd)	2021/9/30	

- Undergraduate -

University	ABC University	Country	Abc
Department	Faculty of Engineering		
Major	Applied Computer Science		
Enrollment Period	from (yyyy/mm/dd)	2014/9/1	to (yyyy/mm/dd) 2018/8/31

- High School -

High School	ABC High School	Country	Abc
Enrollment Period	from (yyyy/mm)	2011/8	to (yyyy/mm) 2014/9

- Other - (if applicable)

Name of Institute / Company etc.	ABC Technology Institute	Country	Abc
Position	Intern student as a researcher assistant		
Enrollment / Employment Period	from (yyyy/mm)	2017/9	to (yyyy/mm) 2018/8

Statement of Purpose: *detailed description of your research plans and goals at TU (250 - 400 words)*

(* research plans and goals *)

I have read and agreed to the below terms and conditions regarding the COLABS Program application procedures at Tohoku University:

- I understand that it is mandatory for COLABS applicants to obtain Consent of Acceptance from one prospective academic advisor beforehand as it is a research-oriented program.
- I understand that obtaining the above-mentioned consent does not guarantee acceptance to the COLABS program.
- I understand that failure to submit any of the application materials to T-cens (incomplete applications) shall result in disqualification from further screening procedures, regardless of whether the above-mentioned consent was obtained.
- I promise that all information I provide in my application and related materials is true and correct.
- I promise that both during and after my participation in the COLABS program at Tohoku University, I will be enrolled as a full-time master's degree seeking student with excellent grades at my home university.

Handwritten signature

Signature:

Katie Smith

Date (yyyy/mm/dd): 2020 / 2 / 1

Tohoku University Policy on Personal Information

Tohoku University handles the personal information of all applicants and entrants in strict accordance with Japanese law.

1. All personal information gathered by Tohoku University shall be treated with due care in compliance with the Law for the Protection of Personal Information Retained by Independent Administrative Institutions, and the Act on the Protection of Personal Information of Tohoku University, and security measures will be taken to protect it.
2. Personal information, such as examination scores, used to screen applicants will be used exclusively for educational purposes, such as selecting applicants, enrollment procedures, pre-enrollment instruction, follow-up surveys, post-enrollment student support (scholarships, tuition waivers and health management etc.) and academic advising, or in connection with tuition collection etc.