



## TAMKANG UNIVERSITY

### Student Exchange Program Information Sheet 2019

#### CONTACT INFORMATION

<b>Student Exchange Coordinator</b>	<p>Ms. Acid Chu Responsibilities : Europe, the Americas and Oceania Office phone number : +886-2-26296579 E-mail : acid@mail.tku.edu.tw</p> <p>Ms. Chia-hui Yen Responsibilities : Japan Office phone number : +886-2-26296579 E-mail : 132618@mail.tku.edu.tw</p> <p>Ms. Dolly Yang Responsibilities : Southeast Asia, Korea and Mongolia Office phone number : +886-2-26296579 E-mail : 144116@mail.tku.edu.tw</p>
<b>Office Address</b>	Office of International and Cross-Strait Affairs, Tamkang University No. 151, Yingzhuang Rd., Tamsui Dist., New Taipei City 25137, Taiwan (R.O.C.)
<b>Telephone Number</b>	+886-2-2629-6579
<b>Fax Number</b>	+886-2-2629-6582
<b>Website</b>	Chinese version : <a href="http://www.tku.edu.tw">www.tku.edu.tw</a> English version : <a href="http://english.tku.edu.tw/">http://english.tku.edu.tw/</a>

#### ACADEMIC CALENDAR

<b>Fall Semester</b>	September 10, 2018 to January 13, 2019
<b>Spring Semester</b>	February 18, 2019 to June 23, 2019
<b>Academic Calendar</b> : <a href="http://english.tku.edu.tw/Calendar.asp">http://english.tku.edu.tw/Calendar.asp</a>	

#### ADMISSION PROCEDURE

<b>Application Deadline</b>	Fall Semester: May 1st Spring Semester: December 1st
<b>Application Documents</b>	<ol style="list-style-type: none"> <li>1. Application Form</li> <li>2. An Official Letter from Home University</li> <li>3. Official Transcript in English</li> <li>4. 2 Recommendation Letters</li> <li>5. Study Plan</li> <li>6. Resume</li> <li>7. Copy of Passport</li> <li>8. 3 Pieces of Photo (3.5cm x 4.5cm)</li> <li>9. Application for Dormitory (Optional)</li> <li>10. Application for Scholarship (Optional)</li> </ol>
<b>Language Proficiency Requirement</b>	Not required, but recommended: <ul style="list-style-type: none"> <li>- TOEFL iBT score of 61 or equivalent for English taught program</li> <li>- HSK Level 3 or equivalent for Chinese taught program</li> </ul>

## ACADEMIC INFORMATION

<b>Colleges Open for Exchange Students</b>	<p><u>Tamsui campus:</u></p> <ol style="list-style-type: none"> <li>1. College of Liberal Arts</li> <li>2. College of Science</li> <li>3. College of Engineering</li> <li>4. College of Business and Management</li> <li>5. College of Foreign Language and Literatures</li> <li>6. College of International Studies ( 4 Graduates Institutes)</li> <li>7. College of Education</li> </ol> <p><u>Lanyang campus:</u></p> <p>College of Global Development (4 Departments)</p> <p>List of the Departments:  <a href="http://english.tku.edu.tw/Academics.asp">http://english.tku.edu.tw/Academics.asp</a></p>
<b>Course Registration Procedure</b>	<p>Incoming exchange students will be given a course selection form to fill out during orientation. And the form needs teachers' signatures approval.</p>
<b>Course Registration Period</b>	<p>The first two weeks of each semester. (The exact time will be announced in the importance notice for exchange students, which will be sent before the semester begins.)</p>
<b>Language Facilities and Support</b>	<p>TKU offers 4 levels free Chinese Language Program for exchange students from beginning to advance. (Tamsui campus):</p> <ol style="list-style-type: none"> <li>1. Basic Chinese</li> <li>2. Intermediate Chinese(I)</li> <li>3. Intermediate Chinese(II)</li> <li>4. Advanced Chinese</li> </ol>
<b>Restricted Subjects for International Exchange Students (Not open to exchange students)</b>	<ol style="list-style-type: none"> <li>1. Executive Master's or Bachelor's Program.</li> <li>2. On-the-job Continuing Education Program</li> <li>3. Teacher Education Program</li> <li>4. Honors Program</li> </ol>
<b>Minimum credit per semester</b>	<p>Undergraduate student: 4 credits  Graduate student: No limitation</p>
<b>Number of Weeks of Study</b>	<p>18 weeks</p>
<b>Course Syllabus (website)</b>	<p>Chinese version :  <a href="http://esquery.tku.edu.tw">http://esquery.tku.edu.tw</a></p> <p>English version :  <a href="http://esquery.tku.edu.tw/acad/default.asp?func=eng">http://esquery.tku.edu.tw/acad/default.asp?func=eng</a></p>

Courses offered in English	Programs taught in English	Degree	Campus
	English Master's Program , Department of Computer Science and Information Engineering	Master	Tamsui campus
	International Business, Division of Global Commerce Management	Bachelor	Tamsui campus
	Global Financial Management	Bachelor	Tamsui campus
	International Master's program in Taiwan and Asia-Pacific Studies at College of International Studies	Master	Tamsui campus
	Department of Diplomacy and International Relations	Bachelor	Tamsui campus
	Department of Innovative Information and Technology, Division of Software Engineering	Bachelor	Lanyang campus
	Department of Innovative information and Technology, Division of Applied Information	Bachelor	Lanyang campus
	Department of International Tourism Management	Bachelor	Lanyang campus
	Department of English Language and Culture	Bachelor	Lanyang campus
	Department of Global Political Economics	Bachelor	Lanyang campus

### DORMITORY INFORMATION

<b>Tamsui campus</b>	<b>Name</b>	Reitaku International House
	<b>Type</b>	3-4 persons
	<b>Fee</b>	11,000 NTD /semester
	<b>Name</b>	Sung-Tao Hall(for female)
	<b>Type</b>	2 persons
	<b>Fee</b>	11,000 NTD /semester
<b>Lanyang campus</b>	<b>Type</b>	2 persons
	<b>Fee</b>	9,000 NTD /semester

### MANDATORY HEALTH / MEDICAL INSURANCE

(1) Student Accident Insurance and Cathay Insurance New Students <u>must</u> purchase Student Accident Insurance (185 NTD /semester) and Cathay Insurance (2,500 NTD/ 5 months).
(2) National Health Insurance (NHI) After living in Taiwan for 6 months, students <u>must</u> purchase NHI (749 NTD /month).
*The fees of insurance are subject to change. The exact amount will be updated in the importance notice for exchange students.

## VISA PROCESS

Before students enter Taiwan, students should apply for a Resident or Visitor Visa from the Taiwanese Embassy or Mission in their residence country with letters of acceptance (both Chinese and English) from Tamkang University. Locate the Embassies and Missions closest to you using the following website: <http://www.mofa.gov.tw/Official/Home/Index>

### For one semester exchange student, please apply Visitor Visa:

1. Each Visitor Visa extension made must not exceed the originally permitted period on the visa. **The cumulative length of stay must not exceed six months or 180 days.**
2. The applicant shall apply for extension within 15 days before the expiry date of their visitor visa at the National immigration Agency ( Please go to Reitaku International House Room 201 office by yourself before the expiry date. Chanel Peng will help you.)
3. National immigration Agency website: <http://www.immigration.gov.tw/welcome.htm>

### For one year exchange student, please apply Resident Visa:

If you apply for a Resident Visa to come to Taiwan, you need to change it for an Alien Resident Certificate (ARC) at the National immigration Agency within 15 days of receiving your Resident Visa ( Please go to Reitaku International House Room 201 office by yourself before the expiry date. Chanel Peng will help you.)

