

Ferris University
Spring Semester 2019 Exchange Program
 (to Gadjah Mada University)

◆ **Contact**

Name of Institution	Ferris University
Office	International Affairs Office
Program Coordinator	Moe ARAI (Ms.)
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◆ **Application**

Application Deadline	31 th October, 2018
Period of Study	<ul style="list-style-type: none"> ■ one semester (April - August) <li style="text-align: center;">or ■ two semesters(April - February)
Application Documents	
<p>Please send following documents to International Affairs Office by air mail. Only “Application for Certificate of Eligibility” should be sent by email as an Excel attachment.</p> <ol style="list-style-type: none"> 1. Application form (prescribed form) 2. Certificate of Japanese Language Proficiency (prescribed form) 3. Letter of Recommendation (prescribed form) 4. Certificate of Enrollment 5. Certificate of Academic Record (official transcript) 6. 4 photos (height 4cm × width 3cm, front view, half length, no background, no hat) 7. Health Report (prescribed form) 8. Passport copy 9. Application for Certificate of Eligibility (prescribed form) 10. Statement of Financial Resources (prescribed form) 	

◆ **Academic Information**

Regular Class Period	Spring Semester	The beginning of April* - The end of July
	Fall Semester	The middle of September* - The end of January

* Exchange students are required to participate in an orientation before the beginning of the semester.

Course Information	Exchange students are allowed to take any classes. Also, we specially offer Japanese language and culture classes for exchange students.
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	<p>Most of the classes are conducted in small classes. Especially, Japanese language classes are held under 10 students.</p> <p>For further detail about classes, please refer to http://www.ferris.ac.jp/departments/syllabus/</p>
Academic Advisor System	We have an academic advisor system, where each exchange student is assigned to a faculty member in their specialized field, and closely supervised for the academic matters.

◆ Accommodation

All exchange students **are required to live in the dormitory** arranged by International Affairs Office.

Name	International Student House - Dormitory Shonandai Lei
Location	off-campus It takes 20 minutes from the dormitory to Ferris University by train.
Room Type	single room
Facility of Room	bed, desk, chair, air-conditioner, telephone, bookshelf, chest of drawers, lamp, refrigerator and the Internet connection
Meals	Two meals per day (breakfast and dinner) are served every day except for Sundays and national holidays. Also, there is a kitchen for students.
URL	http://www.gakuseikaikan.com/placehall/shutoken/tokyosouth/12016/

◆ Scholarship

Tuition, facility fee and dormitory admission fee, room fee are waived for exchange students.

Also, we offer following scholarships in order to encourage their study in Japan. The amount of the scholarship is based on the agreement between your institution and Ferris.

Ferris Scholarship	80,000 yen / month
Air Fare	actual expense

◆ Fees

The Expenses shown below reflects estimated costs for exchange students studying in the 2017 academic year. These figures are subject to change at any time and should be regarded as estimation only.

	Content	Amount / academic year
Tuition and School Fees	Tuition	waived
	Facility fee	waived
	Personal accident insurance for students	1,000yen
	Japan study tour fee Exchange students are required to participate in	27,000yen

	an excursion, called “Japan study tour”, to Hiroshima and other prefectures to discover and learn about Japan.		
Accommodation	Dormitory admission fee	waived	275,400yen (from April to January)
	Maintenance fee	3,000yen	
	Rental fees for linen, blanket and pillow (optional)	12,500yen	
	Room fee	waived	
	Meal fee	16,700yen / month	
	Electricity	5,400 yen / month	
	Internet fee	3,890yen / month	
Others	Train fare (approximately)		36,850yen
	Japanese national health insurance fees (approximately)		20,000yen
	Overseas travel insurance fee Exchange student need to get overseas travel insurance that covered their first several days in Japan. This is because it will take a few days to join in the national health insurance in Japan, and you need to be covered by the insurance during that time.		actual expense

◆ Student Support

Airport Pick-Up Service	We arrange free airport pick up service (Only Narita or Haneda international airport)
Mentor Program	We offer a mentor program. We match up an exchange student to a Japanese student to promote mutual understanding at the language and cultural exchange.
Available Facility in University	International students at Ferris University have access to all of the Facilities on Campus.
Internship Opportunity (optional)	We offer internship opportunities in Yokohama during summer.

◆ Important Notice

1. Japanese skills are necessary in order to achieve a good academic result.
2. The student should be motivated with a clear objective for studying in Japan and willing to interact with other students at Ferris.
3. We suggest that the student should not get a part-time job or go back to her country during a break (except when she has a very good reason to do so) because the period of studying in Japan is only one semester or one year.