

FACT SHEET

for Exchange Students 2019/2020 University-Wide Exchange

General Information

Website	http://www.gifu-u.ac.jp/ (Japanese), http://www.gifu-u.ac.jp/en (English)
Website for exchange students	https://www.gifu-u.ac.jp/international/prospective/non-degree.html (J) http://www.gifu-u.ac.jp/en/international/prospective/non-degree.html (E)
Postal Address	Inbound and Outbound Student Affairs Office, Head Office for Globalization, Gifu University 1-1 Yanagido, Gifu City, Gifu 501-1193 Japan
E-mail	direcent@gifu-u.ac.jp
<p>If there are any questions concerning the application procedures above, please contact the person(s) responsible for the exchange program at your home university. Gifu University does not respond to inquiries/e-mails from individual applicants.</p>	

Academic Information

Academic Calendar (To Be Determined)	https://www.gifu-u.ac.jp/campus_life/calendar/calendar.html (J) http://www.gifu-u.ac.jp/en/about/about_gu/calendar.html (E) Each faculty will decide the start and the end of classes as well as the period of examinations. In principle, last 2 weeks of July and February are usually set for the examination period every year. Most classes and examinations end by the beginning of August and February.
Period of Study	Please determine ONE semester or TWO semesters to enroll First Semester (Spring): April 1 – September 30 Second Semester (Autumn): October 1 – March 31
Type of Exchange	1. Special Research Student (Graduate level) 2. Special Auditor (Undergraduate level) 3. Japanese Language and Culture Studies Course Students Studies Student*
<p>*This Japanese language and Culture Studies Course oriented undergraduate level program requires some qualification and condition such as Japanese N2 level or equivalent. This program only starts from October and students must enroll 1 year. Application forms are sent to the specific partner universities around the end of January.</p>	
Japanese Course	Center for Japanese Language and Culture offers the Japanese courses for foreign students. Exchange students can take some of these Japanese classes as well.



GIFU UNIVERSITY

Tuition Fees	Gifu University exchange students are exempted from paying application fees, registration fees, and tuition.
After Completion	Exchange students are not allowed to continue to study at Gifu University after the exchange program is over.

Student Life

Accommodation	Exchange students are provided with single rooms in the Gifu University International House (on campus) during their study period. Room and utility charges are borne by exchange students. https://www.gifu-u.ac.jp/campus_life/insurance/international_house.html (J) https://www.gifu-u.ac.jp/en/international/data/visitors.html (E)
Also please refer “International House for your accommodation”.	
Other expenses	They are responsible for transportation, accommodation, meals and other personal expenses.
Prohibition of part-time work	Gifu University policy dictates that exchange students are NOT allowed to get engaged in part-time work outside Gifu University during his/her study at Gifu University.

Application Information

Eligibility	Students who enroll in our university- level partner universities.
Application Deadline	November 6, 2018 for April 2019 starters April 5, 2019 for October 2019 starters
Application Documents	<ol style="list-style-type: none"> 1) Form A-1 or A-2 2) Form B 3) Form C 4) Certificate of Deposit Balance (English or Japanese) 5) Form D-1 or D-2 (“Past Scholarly Achievements” and “Letter of Recommendation by Academic Advisor” of Form D-1 are only for graduate students.) 6) Form E 7) Certificate of Enrollment (English or Japanese) 8) Certified Academic Transcript (English or Japanese) 9) Two full face photos 10) Copy of a passport
Please refer “How to Prepare the Application Documents” to complete the forms.	
Notice of Acceptance	By the end of January, 2019 for First(Spring) Semester By the end of June, 2019 for Second (Autumn) Semester